

Events and Parties.
Turn any occasion into
an event to remember.

BALLINA BYRON



Islander Resort
AND CONFERENCE CENTRE



Everyone loves a good party.



Let's face it everyone loves a good party, but not everyone has the space or the time to plan, setup and cater for that special event, not to mention the cleanup. We do!

At the Islander Resort we offer a variety of flexible indoor and outdoor spaces along with some great menu options and personalised service to make your event a memorable one. Everything from a simple Morning Tea for 10 or a celebratory party for 30, to a Cocktail Party or formal dinner for 100.

Christenings, Baby Showers, Special Birthdays, Hen's and Buck's Parties, Formals, Graduations, Social Club Events, Fundraisers, Wakes and Weddings are just a few of the events we have organised for clients.

See our *Wedding Kit Brochure* for more specific details on wedding options at the Islander Resort or our *Meetings, Functions, Conferences, Training Brochure* for business and larger scale events.

Select the space to suit your event.

The Island Function room: A popular choice for larger parties and weddings as it easily caters for up to 100 guests with flexible seating options. Our function room can seat 100 guests for an elegant dinner or 120 cocktail party style.

The Terrace restaurant: A more relaxed space for smaller groups to enjoy themselves, ideally suited for groups of around twenty who will share the space with other diners.

Bambino Bar: Perfect for small casual events of 15-20 people, or combine it with the adjacent covered Courtyard for a larger informal celebration.

The Courtyard: Just off the bar our covered courtyard overlooks the lagoon pool and is a great informal option which works equally well for a cocktail party or gourmet BBQ.

Tropical Garden Lawns: What could be better than soaking up the sun or celebrating under the stars on a large grassed area surrounded by tropical gardens; it's a wonderful backdrop for a gourmet picnic or race day get together. Suitable for up to 120 for a cocktail style event.

Theming and staging your event.

Our venue hire fee includes:

- » Dedicated Events Manager to assist in planning your special event
- » Use of gardens
- » Use of covered courtyard and bar for pre-dinner drinks
- » Fully air-conditioned reception, function room, bar and restaurant area
- » Fully licensed bar and restaurant
- » Tables decorated with white linen
- » All tableware including napkins, glassware and cutlery
- » White skirted table for gifts, cake display or registration
- » White skirted head table if required
- » Sound system and dance floor in function room
- » Lectern and microphone



Quality food and drink packages.

Starting with delicious pre dinner appetisers followed by an expansive Feasting table or individually plated meals from a selected menu or full à-la-carte service. Catering options range from canapés to à-la-carte and everything in between including gluten free, dairy free, and vegetarian options on request. We also offer a range of drink packages to suit any occasion.

- » Canapé » Finger Food » A Feasting Table (Buffet) » Gourmet BBQ
- » Individually plated meals (Pre-selected or alternate drop).
- » Individually plated à-la-carte meals (Pre-selected from à-la-carte menu, for groups less than 20)

For sample menus and drink options see our *Group Lunch & Dinner Packages* and our *Catering & Dining brochures* or speak to our Event Manager on 02 6686 8866 to discuss your needs.

Discounted Room Rates.

Turn your event into a weekend to remember! Perhaps you don't want to drive home or some of your guests are coming from interstate or maybe you want to turn your event into something more than just a great night, then the Islander Resort is for you.

We offer all guests attending a function a special discounted rate for their entire stay, enabling them to continue to enjoy our facilities and all the Ballina and Byron Region has to offer, speak to our Event Manager about rates.

EVENTS AND PARTIES ENQUIRY FORM

Contact Name: Phone:

Address:

Email:

No. of Guests: Date of Event: Start Time:

'COST NEUTRAL' - VENUE HIRE

We have made the venue hire 'cost neutral' for us. **This means that for events of 20 people or less, that take place in the restaurant, during regular restaurant hours (6pm-8.30pm), there is no charge.**

There is however, a small service fee for events of more than 20 people; events that take place outside regular restaurant hours or events that use the function room during restaurant hours, as these situations require additional preparation and staffing.

The service fee for each hour outside regular restaurant hours is \$25 per hour, per staff member required. One staff member is required for every 25 guests, or part thereof.

eg: A group of up to 40 people from 12.00 - 2.00pm would require 2 staff @ \$25 for 2 hours = \$100 this cost can be split between guests (ie: \$2.50pp) or paid separately.

There is a 10% surcharge on Saturdays and 15% on Sundays, public holidays and peak periods.

The venue hire fee includes:

- » Dedicated Events Manager to assist in planning your special event
- » Use of gardens
- » Use of covered courtyard and bar for pre-dinner drinks
- » Fully air-conditioned reception, function room, bar and restaurant area
- » Fully licensed bar and restaurant
- » Tables decorated with white linen
- » All tableware including napkins, glassware and cutlery
- » White skirted table for gifts, cake display or registration
- » White skirted head table if required
- » Sound system and dance floor in function room
- » Lectern and microphone

SPACE OPTIONS

Please number boxes to indicate your preferences

- ☐ Function Room
- ☐ Bar Area
- ☐ Covered Courtyard
- ☐ Garden Area
- ☐ Restaurant (Shared) *
- ☐ Restaurant (Fully Reserved)* *subject to availability*

* If you would like exclusive use of the restaurant you will need to discuss pricing with our Events Manager.

BEVERAGE PACKAGES

- ☐ **Package One - 'Pay as you go'**
Guests buy their own drinks from a fully stocked bar.
- ☐ **Package Two - 'Open Bar'**
You pay for an open bar where guests may choose any drink they wish from the bar.
- ☐ **Package Three - 'Pre Selected Beverages'**
You pre select drinks you wish to offer your guests then:
 - ☐ You set up a bar tab with no limit.
 - ☐ You set a limit on the bar tab, once that limit is reached guests have the option of buying drinks from the bar.
This option is extremely popular.
- ☐ **Package Four - 'Table Selection'**
You select a specific number of bottles of wine and beers for placing on tables.

CATERING OPTIONS

Our chef will work with you to design a menu that will delight your guests. We can cater for Gluten Free, Dairy Free and Vegetarian guests with advanced notice. Sample menus and beverage packages are available in our Group Lunch & Dinner Packages Brochure and our Catering & Dining brochure and on our website.

Please tick boxes to indicate your preferences

Pre-Dinner / Cocktail

- ☐ Canapé Selection

Sit Down Dinner

- ☐ A Feasting Table (Buffet)
- ☐ Gourmet BBQ
- ☐ Pre-selected or ☐ Alternate Serve Options; (select one)
Menu options: (select one)
 - ☐ 2 Entrée and 2 Main
 - ☐ 2 Main and 2 Dessert
 - ☐ 2 Entrée, 2 Main and supplied cake
 - ☐ 2 Entrée, 2 Main and 2 Dessert
- ☐ Pre-selected from À-la-carte menu (groups less than 20)
- ☐ Childrens' Menu (children under 10 years old)

INDIVIDUAL ACCOMMODATION REQUIREMENTS

ROOM RATES: Discounted rates are available for all guests attending an event. Discuss your needs with our Events Manager call 02 6686 8866.

Premium King Rooms 1 King Bed	No: required _____	Executive Queen Rooms 1 Queen Bed	No: required _____
Premium Spa Room 1 Queen bed + Spa	No: required _____	Executive Twin Rooms 1 Queen, 1 Single Bed	No: required _____
Premium Family Spa Room 1 Queen, 2 Single Beds + Spa	No: required _____	Executive Family Rooms 1 Queen, 2 Single Beds	No: required _____



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To discuss your needs and prepare a package to suit your event please contact our Events Manager on 02 6686 8866.

1 Ronan Place Ballina NSW 2478 | 02 6686 8866 | events@TheIslanderResort.com.au | BallinaByronIslanderResort.com.au 

*Prices were correct at time of publishing, but are subject to change due to market variations and should be considered as a guide only. Please check prices at time of booking.
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